

**UPLANDS COMMUNITY PRIMARY SCHOOL**  
**FULL GOVERNORS MEETING**  
**HELD AT SCHOOL ON MONDAY 12<sup>th</sup> OCTOBER 2015**

**PRESENT:**

Richard Lucas	Clare Le Vay
Mary Inder	Tim O’Gara
Lauren Gray	Jon Cicuttin
Mark O’Connell	
Carol Wilkins	
Suli Carter	

**IN ATTENDANCE:** Ella Moore

Ref	Agenda Item	Action/Date
1	<b>Apologies for absence</b> None	
2	<b>Declaration of Interest</b> Declarations of Interest forms - signed by all Governors, no declaration of interest confirmed.	
3	<b>Minutes of previous meeting – 29/06/15</b> Agreed and signed by Chair as a true and accurate copy. Reminder from Chair regarding confidentiality and contents of meeting not to be discussed outside of meeting. Chair expressed thanks to Natasha Goddard for all her hard work and contribution to governing body. MI to write formally to NG.	MI
4	<b>Matters Arising</b> Governors to meet next month to discuss Teaching School. Academy group to meet after half term – RL to email some dates Standing Orders to be updated at next meeting following agreement from this meeting.	Governors Governors/RL EM
5	<b>AOB</b> Change of date of next meeting to be on Tuesday 1 <sup>st</sup> November @ 18:00 Head confirmed GH has resigned from her position in the office, MI has sent letter to Gillian.	
6	<b>Welcome Back &amp; Welcome to new Parent Governor</b> Welcome to Tim O’Gara as new governor. All introduced themselves. EM to book Tim on new governor training through GCC.	EM
7	<b>Full Governor Meeting Schedule 2015/16</b> To be issued tomorrow.	
8	<b>Standing orders to be updated – see attached</b> <b>Membership of committees</b> Governors would like to Tim O’Gara to join Resources Committee. No governor was put forward to transfer from Resources to C&S. Therefore, C&S Committee will remain as existing. MO will be resigning as Parent Governor from the end of his term of office, 29/01/16. There will therefore be a vacancy for a new parent governor from this date.	
9	<b>Adopt Link Governor, SEN Governor, Child Protection Governor, Governor with responsibility for looked after children</b> SEN Governor –CLV, Carol, Child Protection Governor, AB Governor with responsibility for looked after children	

10	<p><b>The year ahead! – led by Richard</b></p> <p><b>a) SDP overview – attached</b></p> <p>Head went through the past year, achievements and plans for the coming year.</p> <p>All Governors agreed SDP, Head Teacher to issue overview to parents.</p>	
11	<p><b>Head Teacher’s Report – see attached</b></p> <p><b>Any questions? MI</b></p> <p>Lengthy report and slight alterations to last year’s report. Head happy to include other items if Governors feel necessary.</p> <p>Every Y3 child will join Stroud library and visit every 3 weeks.</p> <p>Unsure what will happen now as Gilian Holmes is leaving.</p> <p><b>Question – why are we improving playground? AB</b></p> <p>Children have been commenting that playground needs updating – ideas have come from them and desire to make the playground more appealing with current budgets.</p> <p><b>Question - what realistically can be achieved with budget and space? AB</b></p> <p>Head would like to zone areas and be able to do different activities in different zones, ie. planting, learning detectives, art work on walls, astro turf goal areas. LG to visit other schools with learning detectives.</p> <p><b>Question - 3b p2. Rechecking each topic against National Curriculum, how does that work AB?</b></p> <p>Overarching view – our new curriculum will be learning power led. Staff to plan topics and cross off programmes of study as completed. Need to monitor which ones achieved and those haven’t, moving uncompleted programme to next topic.</p> <p>New teachers – swap around, strategic focus on developing teachers.</p> <p><b>Question - What about cohorts that are affected the most. Is there a way that classes with big teacher changes can be more stable?</b></p> <p>Head appreciates how difficult this is. In small school not much scope to avoid changes.</p> <p><b>Question – why are we choosing summer term to use Eagles, and not a lower class, as Birmingham link as half class leaving next year? TO</b></p> <p>Due to new teacher in Kestrels felt too much. Link in Y3/Y4 has not maintained longer than a term. Eagles teacher happy to have link with Birmingham school. Would like to get a good link going well in Eagles and then more through school as it progresses.</p> <p>P4 – altered and included ‘homophobic’. Child protection is the focus, staff training on prevent strategy and FGM.</p>	
12	<p><b>Governor Committees feedback</b></p> <p><b>a) Finance &amp; Resources update – to include brief written notes</b></p> <p>Reviewed chart of accounts, good contingency.</p> <p>All PM reviews completed.</p> <p>Sports funding review to be displayed on website.</p> <p>Website – statutory requirements that information on governors is displayed. To be added to website once agreed after meeting.</p> <p>MI to check website compliance.</p> <p><b>b) C&amp;S – to include brief written notes</b></p> <p>Looked at Standards Review &amp; RaiseOnline data. Summarised points in Head Teacher’s report. Discussed SDP in detail and approved by Governors. SEND update – SENCO staff member to be made aware of updates.</p>	

13	<b>Governor Newsletter</b> Newsletter has not been produced for a year. JC to talk about playground and CW to write about child protection. EM to forward template to JC & CW. To be completed by mid November.	JC/CW
14	<b>Register of Pecuniary Interests</b> All completed form, no register of pecuniary interests.	
15	<b>Policies to be agreed by committees</b> None.	
16	<b>Date &amp; Time of Next Meeting</b> Tuesday 1 <sup>st</sup> December @ 18:00	

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**Summary of Actions to be taken:**

<b>Ref</b>	<b>Action Needed</b>	<b>Name &amp; Date</b>	<b>Update/Date Completed</b>
12/10/15 3.	MI to write to NG	12/10/15 MI	
12/10/15 4.	Governors to meet next month to discuss Teaching School. Academy group to meet after half term Standing orders to be updated at next meeting	Governors Governors/RL EM	
12/10/15 6.	EM to book TO on new governor training	12/10/15 EM	

**Matters Arising from Previous Minutes**

<b>Ref</b>	<b>Action Needed</b>	<b>Name &amp; Date</b>	<b>Update/Date Completed</b>

SEN – school report to include Clare Le Vay’s email inserts.