

UPLANDS COMMUNITY PRIMARY SCHOOL
FULL GOVERNORS MEETING
HELD AT SCHOOL ON TUESDAY 1ST DECEMBER 2015

PRESENT:

Richard Lucas	Clare Le Vay
Mary Inder	Tim O’Gara
Lauren Gray	Jon Cicuttin
Mark O’Connell	
Carol Wilkins	
Suli Carter	

IN ATTENDANCE: Ella Moore

Ref	Agenda Item	Action/Date
1	Apologies for absence MO will be late to the meeting today, arrived 18:20.	
2	Declaration of Interest Declarations of Interest forms - signed by all Governors, no declaration of interest confirmed.	
3	Minutes of previous meeting – 12/10/15 AB was at the meeting, to be added. Agreed and signed by Chair as a true and accurate copy. Reminder from Chair regarding confidentiality and contents of meeting not to be discussed outside of meeting.	
4	Matters Arising MI has written to NG thanking her for her hard work. Governors to meet to discuss Teaching School. Standing orders as an agenda item. TO has attended governor training, found it very useful. Welcome to Viv Hancock from all governors.	Governors
5	AOB Apology from MI regarding emails that have not been replied to recently, She has had problems with emails being deleted. 'Stop the rot' – AB. Petition regarding trying to reduce food wastage. EM to look in to leftover food issue with dinner hall. MO ends Jan 16 as parent governor. Agreed to be co-opted until July 16.	EM
6	Standing Orders to be agreed – attached Names altered, included TO under Resources Committee as parent governor. MI signed and dated.	
7	Head Teacher’s Report - attached Current format – 1 st part SDP, 2 nd part Ofsted criteria. Question - are all governors happy with format? Yes, all governors happy. C&S committee had data – if cross referenced with Ofsted, shows criteria covered. English – KD leading. Writing moderation completed against new criteria. Question - mastery approach, what is this? AB National idea in curriculum that more children do really well before moving on and raising expectations of pupils. Learning through problems applying their learning. Writing moderation completed very well. Feedback & marking staff meeting, ensuring matching school policy. Feel confident that English & Maths progress and breadth of curriculum is very strong. School Council visiting local schools to look at outdoor play areas.	

	<p>Anti-bullying looking very successful, CLV produced very good report. Good deeds week just before Easter to raise money for 'Skip to the loo' charity. It is possible another charity could match our fundraising. Harriet Walker, Arts Teacher is looking in to this.</p> <p>Artsmark progressing, enrolled on programme and fee paid.</p> <p>Part 2 - In term of outcome – trying to get full report of progress. Measuring progress, are the pupils likely to meet the end of year expectations. Also looking at groups as well as cohorts. All maths at new levels as using non-negotiables.</p> <p>Pupil premium children in one level in data didn't look like doing as well, but 2/3rd of them have SEND. If take pupils out, pupil premium children doing very well. Therefore, not an issue.</p> <p>Issue with lateness at the moment, will pick up individually or mention in Newsletter.</p> <p>Aspirant leader programme, MI asked LG about it. Focusing on boys in literacy in reading and writing. Meeting teachers from other primary and secondary schools. Very interesting.</p> <p>Question - how many teachers attend? MI Approximately 30.</p> <p>Badged by University of Bristol, at this stage just trialling and then to feedback .</p> <p>Safeguarding – list of items that EM is progressing through.</p> <p>Teaching School – fist applicant to be a trainee teacher received today, very good news. At PGCE stage. Interview 14/12/15.</p> <p>Will this ultimately replace students on placement? TO</p> <p>Can do PGCE at Bath Spa for example, or PGCE through Teaching Schools whilst learning. Students are now able to choose the way they would like to complete studies. University vet the students beforehand, they are then interviewed by the schools before agreeing.</p> <p>2 students working with LG in Merlins, both completing pre-teaching course.</p>	
8	<p>Governor Committees feedback</p> <p>a) Finance & Resources update – to include brief written notes</p> <p>Reviewed chart of accounts, all seemed fine.</p> <p>Staffing updates, welcomed Viv Hancock to the school office.</p> <p>CW discussed governors safeguarding report. Some dates need completing, very useful to pick up gaps on those staff that need training. As a result, child protection whole school training booked for 22/2/16 at 1.00pm, inset day.</p> <p>Compliance of website – two items need adding. More information on governors required. EM to look at Governor Skills Audit and use this information to compile details.</p> <p>Medical conditions policy – is this included on website? EM to investigate.</p> <p>Governor meeting attendance register to be added to website.</p> <p>b) C&S – to include brief written notes</p> <p>MI led C&S through RAISEonline data. School is doing well.</p> <p>CLV fed back on evaluation of anti-bullying week.</p> <p>SKC enrolled school on Artsmark, will try and achieve Gold.</p> <p>No policies to approve.</p>	<p>EM</p> <p>EM</p> <p>EM</p>
9	<p>Agree term dates 2016/17</p> <p>Propose to move holiday from 20-21 Oct 16 to 24-25 July 16.</p> <p>All governors in favour. RL to email inset days to governors for agreement.</p>	

10	<p>Academy sub-committee report – verbal feedback</p> <p>MI, MO & AB met with Headteacher to discuss. Felt needed to look at advantages and disadvantages of academy. Discussed different types of academy, came to the conclusion that not appropriate to go into multi academy trust under the leadership of Marling School. Felt Marling would be the dominant force. Could not find the benefit of becoming academy at the present time. Have lots of strengths as a school, possibility of working with other primary schools. Need to look at the pros and cons. Financially doing well as a school, therefore no financial benefit, in terms of Ofsted, we are doing well. All felt in a strong place to hold off on making a decision.</p>	
11	<p>Governor Newsletter</p> <p>JC has completed his section of the newsletter. CLV has rewritten SEND to be included in Newsletter. Needs to be shortened, CLV to have another look at document.</p>	
12	<p>Date & Time of Next Meeting</p> <p>Monday 1st February 2016 : 18:00</p>	
	<p>Meeting Ended: 19:08</p>	

**UPLANDS COMMUNITY PRIMARY SCHOOL
FULL GOVERNORS MEETING
HELD AT SCHOOL ON MONDAY 12th OCTOBER 2015**

Summary of Actions to be taken:

Ref	Action Needed	Name & Date	Update/Date Completed
01/12/15 4.	Governors to meet to discuss Teaching School	01/12/15 4.	
01/12/15 5.	EM to look into food wastage and reduction at lunchtimes.	01/12/15 5.	
01/12/15 8a.	EM to look at Governor Skills Audit and use information to compile Governor information for website	01/12/15 8a.	
01/12/15 8a.	Medical Conditions Policy – is this included on website? EM to investigate	01/12/15 8a.	
01/12/15 8a.	Governor meeting attendance register to be added to website	01/12/15 8a.	

Matters Arising from Previous Minutes

Ref	Action Needed	Name & Date	Update/Date Completed