

**UPLANDS COMMUNITY PRIMARY SCHOOL  
FULL GOVERNORS MEETING  
HELD AT SCHOOL ON MONDAY 1<sup>ST</sup> FEBRUARY 2016**

**PRESENT:** Richard Lucas Clare Le Vay  
Mary Inder Jon Cicuttin  
Adam Biscoe  
Mark O'Connell  
Carol Wilkins  
Suli Carter

**IN ATTENDANCE:** Ella Moore

Ref	Agenda Item	Action/Date
1	<b>Apologies for absence</b> LG, TO sends his apologies, unable to attend due to work commitments. MO may be 15-20 minutes late to the meeting.	
2	<b>Declaration of Interest</b> Declarations of Interest forms - signed by all Governors, no declaration of interest confirmed.	
3	<b>Minutes of previous meeting – 01/12/15</b> Reminder of confidentiality in meetings. Governor information to be checked on website by MI. Medical conditions policy to be added to website.	MI EM
4	<b>Matters Arising</b> Questions for Questionnaire to be issued for next year?	
5	<b>Head Teacher's Report – attached</b> <b>Question – any items need adding by governors or more information to be included?</b> All governors expressed information is very useful as can read information in advance. <b>Question - could report be produced every other meeting?</b> Governors felt if Head very busy, one report every other meeting would be happy with. <b>Question - page 1 – is it possible to include other parts of the curriculum, ie. History, geography etc?</b> MO Included in C&S committee in review. Very difficult to report on all subjects termly but there is a 2-year review cycle so all subjects get reported on in this time period. <b>Question – under Arts statement , last paragraph – is central defendable?</b> Yes, it is a core central focus of the school. Governors need to ensure healthy balance between Art as an expression and communication of ideas. Science specialist – Kestrels teacher. Tried to address either science, history, geography focus. Currently science in Infants class and geography in Kestrels and History in Eagles. Page 2 – 2c - penpal letters to Kenya have been sent. Will run for a year to see if this works in Eagles. Page 3 - Part 2 – certain outcomes are listed and the way the bar has been raised. CW/MI/AB to visit school to investigate this. Sample tests to show C&S committee at next meeting. Page 4 – How many children do we currently have in the school? 106 Page 5 – recruiting students has begun and looks promising. Have interviewed 2 this week and 3 next week.	CW/MI/AB

	<p>Summer topic on Stroud, will weave British Values in to topic. Older children will make links with other social economic setting. Will go to Council and see how they operate, local democracy, Kestrels will learn about George Holloway.</p> <p><b>Question – to work with secondary colleges, what is this?</b> Report KS2 wasted years produced by Ofsted. Secondary schools in the past have ignored KS3, trying to ensure secondary schools understand where primary schools get to in Year 6. Conference/Teach Meet to organise in the summer to discuss.</p> <p><b>Question – would it be a good idea for current Year 7’s to come back to Uplands to talk about experience at secondary school?</b> No plans as yet but will be offering training to secondary schools.</p>	
6	<p><b>Governor Committees Feedback</b></p> <p>a) Finance &amp; Resources update – to include brief written notes  Personnel update current temporary NQT contract alteration.  Teacher on additional hours to revert back to original contract in September 16.  Current Administration Assistant vacancy in the office. Interviews Friday 5<sup>th</sup> February.  Discussed budget and reviewed.  Two priorities – playground and redecoration of hall/classrooms.  Playgroup ramp – funds will only be available to end of financial year.  JC/MO/EM started to complete termly building check. However, all 3 gulleys appear to be leaking, EM has taken photos of the damage internally. Lee Crease, GCC cannot understand why valleys are leaking. Ongoing investigations with contractors.  Discussed playground, need to ensure done well. To use some of contingency funds, leave £15K in contingency and allocate £20K approx.  Governors safeguarding report to be completed by MI/CW.  Training 22/1/16 @ 1.00pm.  SFVS to be completed by MO.  Policies approved and some to be amended.</p> <p>b) Curriculum &amp; Standards – to include brief written notes  Looked at data produced by Head. New curriculum is posing challenges as high expectations and unsure of the goal at present.  MO/CW/CLV to visit school to look at books. Deputy may produce excel datasheet to show results clearly. Head feels on track to at least match previously high expectations. Received monitoring report on History, key conclusion is pupils enjoy learning about history. Reports received from AB, SKC, MI. Harriet &amp; Heather met at conference and felt school could try and achieve Platinum over a 2-year journey.  Policies agreed and signed.</p>	
7	<p><b>G&amp;E/CETA update</b>  G&amp;LP has ended. Complete package of support for student teachers to be developed. Attractive package for aspirant students in the CEM teaching school.  Year 6/7 transition, aspirant middle &amp; senior leader package, careers talk at Marling for 6<sup>th</sup> formers. Pre-student and A-Level career and experience training.</p>	
8	<p><b>Academies</b>  Have not met since previous meeting. No new information to discuss.</p>	

	Multi-academy trust not an option at present.	
9	<b>Parent Surveys</b> Head feels that unless governors need to know the information on a particular issue, 2 stars and a wish survey only to be issued to parents at parents evening next week. All governors happy with this as information useful to the school.	
10	<b>AOB</b> Reminder – advise Chair of committee in advance of meeting any AOB.	
11	<b>Date &amp; Time of Next Meeting</b> Monday 21 <sup>st</sup> March @ 18:00	
	<b>Meeting Ended: 19:22</b>	

**UPLANDS COMMUNITY PRIMARY SCHOOL  
FULL GOVERNORS MEETING  
HELD AT SCHOOL ON MONDAY 1<sup>ST</sup> FEBRUARY 2016**

**Summary of Actions to be taken:**

<b>Ref</b>	<b>Action Needed</b>	<b>Name &amp; Date</b>	<b>Update/Date Completed</b>
01/02/16	MI to check governor information on website	01/02/16 MI	
01/02/16	Medical Conditions policy to be added to website	01/02/16 EM	
01/02/16	CW/MI/AB to do book scrutiny to investigate the ways in which the bar has been raised	01/02/16 CW/MI/AB	

**Matters Arising from Previous Minutes**

<b>Ref</b>	<b>Action Needed</b>	<b>Name &amp; Date</b>	<b>Update/Date Completed</b>