

**UPLANDS COMMUNITY PRIMARY SCHOOL
FULL GOVERNORS MEETING
HELD AT SCHOOL ON MONDAY 16th MAY 2016**

PRESENT: Richard Lucas
Mary Inder
Lauren Gray
Mark O'Connell
Carol Wilkins
Tim O'Gara
Clare Le Vay

IN ATTENDANCE: Ella Moore

Ref	Agenda Item	Action/Date
1	Apologies for absence Suli Carter, Adam Biscoe & Jon Cicuttin gave apologies in advance. All accepted.	
2	Declaration of Interest Declarations of Interest forms -signed by all Governors, no declaration of interest confirmed.	
3	Minutes of previous meeting – 21.03.16 Agreed and signed by Chair as a true and accurate copy.	
4	Matters Arising Information has been included in newsletter regarding parent questionnaire Questions typed up and distributed to governors regarding Academies. Following recent government announcement, information required regarding Academy not so urgent. EM to revise full governors minutes to enable document to become public and be displayed on website.	EM
5	Head Teacher's Report – attached A discussion took place on SDP and issues raised.	
6	Governor Committees feedback <ul style="list-style-type: none"> a) Finance & Resources update – to include brief written notes MO issued notes. Didn't review latest accounts, will be reviewed at a special meeting on 26/5/16. Staff changes discussed, Mrs Swait is leaving school 31/8/16, employing FTE teacher on one year contract. TA reducing hours. Quotes received regarding new website, to discuss and get together with TO. Playgroup ramp completed, playgroup very pleased. Discussed property audit, EM completed safeguarding course as Designated Safeguarding Lead relief. Policies reviewed. b) Curriculum & Standards – to include brief written notes AB issued notes via email. All governors have read and happy with information. 	
7	Parent Questionnaire feedback Completed.	
8	Academies – see attached EM typed up questions from previous meeting regarding Academy. Government have backtracked proposal to make all schools compulsory. Head has suggested that most schools will most likely go Academy in the	

	future. Options were considered and suggestion that Headteacher, Clerk and governors go and find out more information.	RL/EM/Governors
9	AOB Playground quotations – passed around and discussed 3 quotations. All governors agreed to go with All Out Play due to detailed quotation and extremely good suggestions for improvement.	
10	Date & Time of Next Meeting 04.07.16 at 18:00	
	Meeting Ended: 19:02	

**UPLANDS COMMUNITY PRIMARY SCHOOL
FULL GOVERNORS MEETING
HELD AT SCHOOL ON MONDAY 16TH MAY 2016**

Summary of Actions to be taken:

Ref	Action Needed	Name & Date	Update/Date Completed
16/05/16 4.	EM to revised full governors minutes to enable document to become public and displayed on website	16/05/16 EM	
16/05/16 8.	Head, Clerk & other governors to possibly visit a MAT school	16/05/16 RL/EM/Governors	

Matters Arising from Previous Minutes

Ref	Action Needed	Name & Date	Update/Date Completed