

**UPLANDS COMMUNITY PRIMARY SCHOOL  
FULL GOVERNORS MEETING  
HELD AT SCHOOL ON MONDAY 17<sup>TH</sup> JULY 2017**

**PRESENT:** Richard Lucas Clare Le Vay  
Andrea Cleaver Lauren Ponting  
Richard Williams Mary Inder  
Carol Wilkins Hayley Pownall  
Suli Carter

**IN ATTENDANCE:** Ella Moore

**APOLOGIES:** Timothy O’Gara

Ref	Agenda Item	Action/Date
1	<b>Apologies for absence</b> Timothy O’Gara gave apologies,	
2	<b>Declaration of Interest</b> Declaration of Interest forms -signed by all Governors. Clerk’s husband carries out regular buildings maintenance on school property. Clerk also is SBM and minutes Resources meetings. AC’s daughter employed by school as HLTA. Reminder about confidentiality that any discussions not to be spoken about outside of the meeting.	
3	<b>AOB</b> None.	
4	<b>Minutes of the previous meeting – 15.05.17</b> Minutes agreed and signed by Chair, MI.	
5	<b>Matters Arising</b> Are governors able to receive a copy of the Governor Budget Plan? AC This was not issued to all governors this year due to staff changes at short notice but MI/TO happy to go through Governor Budget Plan with any C&S committee members if required. This has been arranged for 09.10.17.	
6	<b>Parent Governor Vacancy</b> HP present at meeting as a visitor. Volunteered to be a parent governor, completed necessary paperwork, DBS received. All in favour for HP to become parent governor. HP introduced herself to all governors, Business Analyst Manager working in IT. All governors introduced themselves to HP.	
7	<b>Head Teacher’s Report – attached</b> In two parts, review of SDP & Ofsted sections. Priority 1 – teaching observed last term, improved significantly. Next year, new staff, key aspect will be to move staff to outstanding. English & Maths – covered most items in SDP, library to work on next year. Handwriting improved, tracking and spelling improving. Maths very good this year, in terms of practice and outcomes. Any questions? Worry that after Ofsted, school may become complacent. Head was concerned but now happy things are improving. Profile of staff is very good for the coming year. Still need to go back to basics to ensure all staff outstanding. Children – priority 2a – genius week very good. Genius hour not so good for juniors as timetable has got in the way. <b>Q – Chair wondered how this would work as difficult putting it into practice?</b> Yes, values have been	

	<p>embedded in the way we teach but unsure if it should be run like a genius hour. <b>Q – will school have genius week next year?</b> No, other ideas for next year. Will carry on with Owls one afternoon per week but something different for the rest of the school. Website very successful, hits quadrupled in the last 4 months. Thanks to all staff for effort in continuing with blogs.</p> <p>Feedback from parents from website. Need to follow up after-school survey to parents. Lansdown Art Gallery now ready for tomorrow, very impressed with the display and hard work the children have put into the week. <b>Q – could this become a bi-annual event?</b> Yes, sport event to be held next year.</p> <p>Any questions? None. Outcomes for this year – Early Years maintained, well above. Phonics scores very good, 100% pupil premium. KS1 – maths challenged more able, reading increased, writing stayed the same, spelling an issue next year. KS2 – reading half the pupils got higher, one pupil did not take the test, targeted more able in maths, higher scores. Any questions? It has been noted that deeper learning has been very successful, CLV.</p> <p>Attendance increased. <b>Q – how much is attendance unauthorised?</b> Most holidays are classed as unauthorised. Child protection to focus on next year. Staff attendance – some staff absence is quite high, if continues to be high will be classed as unauthorised.</p> <p>Teaching School – head to work with other schools next year. LWS will be going on the NQT course.</p> <p>As this is governors report, Head has explained it is up to governors what they would like included in the report. All governors happy with the report.</p>	
8	<p><b>Governor Committees feedback</b></p> <p><b>a) Finance &amp; Resources update – to include brief written notes</b> RW handed out notes as TO absent. Discussed finance, balanced budget and end of quarter 1, looking very healthy at present. Staffing positions confirmed for next year, summer maintenance – Reception class outside area improvements taking place during summer term, decorating October half term. Safeguarding report finalised by MI &amp; CW, reviewed fire risk assessments and approved policies.</p> <p><b>b) Curriculum &amp; Standards – to include brief written notes</b> Notes handed out. Looked at SATS results and SDP. Focus for next year, safeguarding, Artsmark &amp; SEN. Feedback on reports from MI, SKC, AC &amp; CLV, approved SEN policy.</p>	
9	<p><b>Governor Training</b> CW/MI safeguarding training. HP to undertake governor induction training. All governor training – Monday 11<sup>th</sup>/18<sup>th</sup> September at 6.00pm, EM to contact Governor Services for a suitable date.</p>	EM
10	<p><b>Date &amp; Time of Next Meeting</b> C&amp;S Meeting 25.9.17 @ 17:30 On behalf of all the staff, thank you to governors for all their support and challenge over the past year. Governors thanked staff for all their hard work also.</p>	
	<b>Meeting Ended: 18:50</b>	

**UPLANDS COMMUNITY PRIMARY SCHOOL  
FULL GOVERNORS MEETING  
HELD AT SCHOOL ON MONDAY 7<sup>th</sup> JULY 2017**

**Summary of Actions to be taken:**

<b>Ref</b>	<b>Action Needed</b>	<b>Name &amp; Date</b>	<b>Update/Date Completed</b>
17/07/17 9.	EM to contact Governor Services for a suitable date for GCC governor training	17/07/17 EM	

**Matters Arising from Previous Minutes**

<b>Ref</b>	<b>Action Needed</b>	<b>Name &amp; Date</b>	<b>Update/Date Completed</b>